Government of Goa,

Office of the Commissioner of

Commercial Taxes,

M.G. Road,

Panaji

Dated : 29th August, 2005.

VAT Circular No. 9

No. CCT/12-19/2005-06/756

Data entry in respect of Dealers Information Systems (DIS) and Returns Processing System (RPS) (Interim Solution) shall be done at each Ward in due course of time. The same work has been outsourced to M/s Goa Electronics Ltd., and each Ward has been assigned with Data Entry Operators and Data Validation persons.

Necessary arrangements may therefore be made to accommodate Data Entry Operators and Data Validators. Also registration records and returns received for the quarter ended June, 2005 shall be kept ready. Any information required for the data entry purpose, which is not available in the records, shall be procured from the respective dealer.

One person from each Ward shall be nominated to coordinate with Data Entry Operators. After the data is entered in DIST same shall be signed by the Data Entry Operator, then it shall be checked and signed by the Data Validator in the format given below which shall be filed in respective registration record. Thereafter, same shall be checked and signed by the person nominated from the Ward Office, All the Commercial Tax Officers and Asstt. Commercial Tax Officers shall check and sign 100 and 200 cases, respectively of the total records at random.

FORMAT: DATA ENTRY VERIFICATION

All records have been correctly entered as available in the registration file.

Signature :

Name :

    Data Entry Operator

Checked & Verified by   Signature :

    Name :

        Evaluator

Rechecked by person nominated from Ward Office   Signature :

Name :

Designation :

final check by CTO/ACTO (At random)   Signature

Name :

    CTO / ACTO

(Amit Yadav)

Commissioner of Commercial Taxes