

No.CCT/12-9/2006-07/
Government of Goa,
Office of the Commissioner
Of Commercial Taxes,
Panaji- Goa.
Dated: 14th November 2006.

ORDER

Sub: Setting up of enforcement cell for collection of intelligence and plugging leakage of revenue

Ref: Order No.CCT/12-19/2006-07/1660 dated 24.10.2006

1. It has been decided to initiate action programme for guidance of traders and manufactures in the various markets and Industrial areas on a regular basis and also to check the leakage of revenue due to non compliance with the provisions of the various enactments enforced by the Department. In pursuance of the order No.CCT/12-19/2006-07/1660 dated 24.10.2006, of the CCT, teams are constituted as per details given in annexure 1.

Responsibility of the team Leader:

2. The overall responsibility for the team performance is that of the team leader. The team leader shall decide the meeting point and shall remain in touch with team members and maintain their contact details. The team leader shall also collect details of return defaulters from the respective CTOs for coverage during the inspection.

3. In case the team leader is preoccupied with some important assignment he can restrict himself to one inspection and he can nominate another responsible team leader out of the officials attached to him for the second inspection but the team leaders must go for at least one inspection in a week.

4. The incharge of the team shall maintain computerized register of all surveys in category (ii),(iv) and (v) in the following proforma.

Survey no. & date	Name & Address of premises	Major observations of Survey	Date of referral to Assessing Authority/ACCT
----------------------	-------------------------------	------------------------------------	--

Task assigned to Inspection Team:

5. Each team shall go-round the market / Industrial areas assigned to them once a week. The teams shall start the guidance cum survey visits around 10AM on each working day.

On a particular working day the team shall contact the following categories of dealers

- (i) Around 10 cases of return defaulters who have shown significant turnover earlier. The inspection report shall attach list of such dealers and the reason for default. It will also inform whether any dealer requires detailed inspection.
- (ii) Around 10 premises to be inspected for ascertaining whether sales are being properly vouched and whether the traders need any guidance and support on VAT related issues . The teams shall familiarize themselves with the salient provisions of the VAT Act and Rules so that the objective of guidance and support to the community is fulfilled.
- (iii) Teams shall also take note whether any dealers appearing to have incurred tax liability have escaped registration and bring this to the notice of ward officers.
- (iv) On each day the team shall make at least two detailed inspections in respect of cases where heavy input tax credits have been claimed. If any irregularities are noted prima facie at any premises a thorough checking would be required irrespective of the time involved. A detailed report would be required for such cases.
- (v) Teams assigned to the Industrial Units shall give advance notice of seven days for guidance cum inspection visits. They shall make one or two detailed

inspection per day . The selection of cases shall be based on list of return defaulters and the cases where heavy input tax credit is being claimed. Team leaders shall collect this information from ward officers in advance.

Submission of Report and action by Asstt. Commissioner.

6. The inspection team shall submit a detailed report to designated Asstt. Commissioner on the next day. The report shall have list of premises visited for Category (i),(ii),(iii),(iv)and (v) listed above and it's observation for each of the cases. The AC shall examine the cases under category (iii) (iv) and (v) and forward to appropriate assessing authority with his comments.

7. All the records are required to be computerized in Intelligence Cell and a monthly report shall be submitted to the office of the CCT in format given below.

Name of Team Leader	No. of premises visited			Details of Revenue demand created.
	Return Defaulters	Cash Memo Related Inspections	Major Inspections leading to detection of revenue loss	

8. These orders shall be effective from the 20th Nov.2006. This issues with approval of CCT.

(Sangeeta Rawool)
CTO (HQs)

No.....Dated 14th Nov.2006

AC I/C	Team Details		Area
AC II	<u>Team No. 1A</u> Sh.U. Korkankar CTO Smt.Violet Gomes ACTO Shri Tanaji Naik CTI	<u>Team No. 1B</u> Sh.U. Korkankar CTO Smt.L. Madangerikar ACTO Shri A. Riberiro CTI	Area covered by Panjim Ward except Industrial area
AC III	<u>Team No. 2A</u> Shri G.R.Kamat CTO Smt.Maria Pires ACTO Smt.Gracinda Cardozo CTI	<u>Team No. 2B</u> Shri G.R.Kamat CTO Smt.Deepali Naik ACTO Smt.Joanita Fernandes CTI	Areas covered by Bicholim and Curchorem Wards except Industrial area
AC IV	<u>Team No. 3A</u> Shri Narayan Gad CTO Shri Ulhas Naik ACTO Shri A.Kunkalekar CTI	<u>Team No. 3B</u> Shri Narayan Gad CTO Shri Jeinuiddin Xec ACTO Shri Shashi Naik CTI	Areas covered by Mapusa and Ponda Wards except industrial area
AC I	<u>Team No. 4A</u> Shri Santosh Kundaikar CTO Shri Alex Vaz ACTO Smt. Sheila Kerkar CTI	<u>Team No. 4B</u> Shri Santosh Kundaikar CTO Smt.Vandana Bale CTI Smt.Anthony Gama CTI	Areas covered by Margao ward except industrial estate
AC IV	<u>Team No. 5A</u> Shri Rama Parsekar CTO Smt.Catherine D'souza ACTO Shri Uttam Kazari CTI	<u>Team No. 5B</u> Shri Rama Parsekar CTO Smt.P. Halarankar ACTO Shri Yeshwant Raut CTI	Areas covered by Vasco de gama Ward Except industrial estate
AC III	<u>Team No. 6A</u> Shri Harish Adconkar CTO Smt.Swati Dalvi ACTO Shri Ismail Sheikh ACTO Smt.M.L.A.Fernandes CTI Smt.Bharati Nayak CTI	<u>Team No. 6B</u> Shri Harish Adconkar CTO Smt.Swati Dalvi ACTO Shri Ismail Sheikh ACTO Smt.M.L.A.Fernandes CTI Smt.Bharati Nayak CTI	All Industrial Estates of North Goa
AC I	<u>Team No. 7A</u> Smt.Sarita Marathe CTO Shri Diogo Fenandes ACTO Smt.Maria Varella ACTO Smt.Zulmira Dias CTI Miss T.V.Fernandes CTI	<u>Team No. 7B</u> Smt.Sarita Marathe CTO Shri Diogo Fenandes ACTO Smt.Maria Varela ACTO Smt.Zulmira Dias CTI Miss T.V.Fernandes CTI	All Industrial Estates of South Goa.
ACII	<u>Team No. 8A</u> Smt.Sangita Rawool CTO Shri Madhav Mhaskar ACTO Shri M.Y.Patil ACTO Smt.Gina D'souza CTI Miss P. Fernandes CTI Smt.Sunita Naik CTI	Reserve Team to be assigned miscellaneous areas including Exhibitions , casinos & Cruise boats as by Addl CCT/ CCT . This team shall report to HQs on each Monday at 10AM. Team will also collect information from the check posts and arrange for Data entry and analysisA	

